



CDMHA Board Meeting Report: 9 September 2019

Present: Alison Hodge, Beth Wise, Traciann Fisher, Lisa Turner, Paul Robertson, Connie Scott, Nicole Sansom, Candace Adams, Jeff McDonald, Arli Harrison, Leanne Tinebra, Erin Noble, Brent Fehrman, Mark Annett, Shawn Swayze

Regrets: Jamie McMaster, Don Sauve,

Absent:

Late:

Left Early:

Members:

Meeting Called to Order: 6:32 pm

Meeting Chair & Time Keeper: Jeff McDonald - Treasurer

Agenda & Meeting Minutes:

- **Motion** to accept September 2019 meeting agenda by; Lisa Turner
Seconded by; Connie Scott
Motion Carried.
- **Motion** to accept August 2019 meeting minutes by; Alison Hodge
Seconded by; Mark Annett
Motion Carried.
- Errors and Omission:

Reports:

Ice Scheduler's Report – John:

- Submitted Certification of Insurance for 2019-20 to County
- Ice for September 2019 firmed up & website practices have been updated to end of September
- Ice for 2019-20 season needs to be firmed up by September 15
- Ice for the Challenge Cup needs to be confirmed by September 17
- Need a decision on ice required for Discovery/IP1/IP2 programs by September 12
- Need to confirm final number for LL teams for Novice to Midget by September 12

Registrar's Report – Mike:

- We currently have approx. 397 players registered.

VP of Rep/AE Report – Beth:

- SC meeting was last week – season begins 29 Sep; Midget 5 Oct; games completed by 23 Dec; 2 Jan is start of second half of season, SC RR completed by 15 March (march Break), 26 March – SC semi finals, finals 28 and 29 – Tillsonburg A Finals 29 March, Paris B Finals on 28 March;
- Electronic game sheets – IPADS purchased, app has been downloaded and there is a guest download right now; rosters will be downloaded by the company once all approved; priority one is training everyone; Connie and Beth have picked a date to start training the time keepers and gate keepers; recommendation is to have an IPAD and do it so the sessions will be set up for 5 people to attend at a time; the cost was approx.. \$1600 and we still need to get screen protectors (approx.. \$25/each); we will still need to figure out a charging station, storage, docking station something that we can secure them and charge them at the same time; we will get an invoice in October for our fee which will be an estimate of our games and then we can

reconcile closer to the end of the season; each individual coach will have a log in and there will be an administrator log in as well; Coaches will need to come up to the office to do the game sheets;

- Shawn asked if the midget final cuts will be done by Sunday and Beth believes that this might happen, she will speak to the AE coach or else Shawn will need to move the Midget draft
- Concussion Protocol – had to collect forms from every player and coach and if they are asked for we will need to provide them – these will need to be signed every year and hopefully they can be done through registration next year
- In Camera 6:48 pm Out of Camera 7:03 pm

VP of Local League Report – Shawn:

- Atom and Pee Wee drafts taking place on Sunday. Still looking for coaches in Novice, Bantam and Midget. 2 convenors needed in the Pee Wee and Bantam division. Due to numbers PW registration is closed.
- Bantam – Heather Letendre has put in her request to be a convenor, Shawn will confirm if she would like to be a voting member and bring it back to the board
- In Camera 7:07 pm Out of Camera 7:09 pm
- Atom Rob Turgeon, Colin Sansom and Ryan Verigin have been selected for coaching staff
- PeeWee Steve Duncan and Tim Lamb have been selected as coaches
- We are still looking for 1 Novice, 1 Bantam and 2 Midget coaches
- Local League AGM is September 18th.
- Team numbers per level:
Novice 2
Atom 3
Pee Wee 2
Bantam 2
Midget 4
- Have asked for the ice time to be held for Novice and Bantam in case we do get the coaches but if we do not, the ice time will be redistributed.

Tyke Convenor/Coordinator Report – Candace/Brent:

- Ready to go for Sunday – first ice time
- There is about 115 signed up right now and Discovery doesn't start until Oct so they will still be coming
- Candace is dealing with Speak-out and will confirm those parents that have other children who should already have the speak-out
- Linda Ralf is going to schedule the games for the Novice level – Shawn is going to confirm
- There is consideration that needs to be looked at that maybe the Minor Novice should be removed from the IP/Tyke level of hockey – we can look at this for next season
- Jerseys are in and teams will be named once the evaluations are complete.

Development Convenor Report – Mark:

- There are 25 signed up for Rep, 12 signed up for Atom/PeeWee; IP/Tyke/Novice at 20
- The extra spots will be opened up to the River Cats at \$15/player

Equipment Manager's Report – Leanne:

- We still have three coaches from last season who have not returned their first aid kits and other items – Shawn Swayze will continue to follow up;
- The cages have all been cleaned up and we are still working with the County

Gate and Time Keeper Convenor Report – Connie:

- No Report Issued.

Treasurer's Report – Jeff:

- See Annex A.
- Ice cost analysis ; Mooretown Minor Hockey and Debit Machine

Website – Arli:

- Continues to update the website
- Rosters for Rep/AE are all loaded into the system
- Attempted to create a Facebook account for CDMHA and it has been shut down as it was done incorrectly as Facebook wants it to be a real person and not a made up “Caledonia Thunder” person
- The development page under the coaches corner is now running and has coaching plans and upcoming certification courses ; they will also post clinics coming up in our area

Challenge Cup – Beth:

- There are 45 teams registered;
- Ice has to be confirmed by the end of this week with the ice scheduler
- There are 4 people who said they would help with the Challenge Cup and Beth will reach out to them
- The event permit has been filed and are awaiting approval at this time
- Challenge Cup account is still open as the Jump Start cheque has not been cashed and Lisa will follow up with Canadian Tire
- Game sheets will be paper for Challenge Cup
- It is the major fundraiser for CDMHA, as registration is down at this time (Novice is not included at this time) so it is not anticipated that the revenue will be as high as it has been in the past
- Beth will not continue with Challenge Cup after this year so we need to look for someone to take this over
- The Challenge Cup is revenue for CDMHA as a whole – the money goes to both Rep/AE teams and local league teams and therefore, we are looking for all parents to volunteer their time to the various roles that require it; we should have the coaches communicate this to their parents at the Local League level

VP of Business Report – Lisa:

- Lisa was approached by two different venues for Fundraising -
 - 1) the Bulldogs – are we interested in doing a league night? We could sell game tickets, 50/50 tickets and split it with the Bulldogs foundation and other fundraisers; there could be incentives also such as teams could win a night at a game during the league night and be the team that goes down on the bench etc.
 - 2) Coffee fundraising – Better Brain Project – raising money for education and prevention; each bag sold is \$20, \$5 comes to the association and \$1 goes to concussion awareness
- Lisa makes a motion to move forward with the Bulldogs fundraiser – seconded by Mark Annett – motion passed
- Jerseys - Bantam AE jerseys were picked up today
- LL jersey order was put in; and midgets need to be done
- There were a few orders mixed up but they have been rectified
- When would fall try-outs have to happen in order for jerseys to be on time – Lisa feels that July is the month due to sponsors but we need to consider this as OMHA will be mandating fall tryouts moving forward for Novice and Atom and since we do Bantam in the fall now, it doesn't make sense to have tryouts in the spring for PeeWee and Bantam
- The Haldimand Motors Tricycle race changed their sponsorship for the Tricycle race to the local food bank and will not be sponsoring hockey teams/schools moving forward

Past - President's Report – Jamie McMaster/Traciann Fisher:

- No Report Issued.

Open Business:

- **Action:** September 2019 Coach Meeting
- **Discussion:** There was some discussion at the last meeting to have a coach meeting in September to introduce everyone and get the coaches interacting. Mark Annett will work with Shawn Swayze and this will most likely happen in October.
- **Action:** Pin Exchange
- **Discussion:** Inventory on Hand – 250 pins cost \$2.22/each, if we order more the cost goes down. We will need to decide as it takes approx.. 1 month for the pins to be made. Four of our Rep teams are attending Silver stick tournaments and it is open to Local League teams as well. The cost would be approx.. \$600 for 250 pins. The Silver Stick tournaments generally start in December. Beth motions to purchase 250 pins at a cost of \$2.22/pin plus HST and delivery – there may be a requirement to reimburse the cost of pins for a specified cost. Seconded by Alison Hodge – motion passed.
- **Action:** Banquet for 2020 or status quo
- **Discussion:** We will put out a survey to determine if parents would be willing to volunteer to run the Banquet – the board cannot take on a banquet. We will decide by the November if we will move forward with this.
- **Action:**
- **Discussion:**

New Business:

- **Action:** Picture Day
- **Discussion:** See Annex B; I am awaiting some other quotes as well. The recommendation currently is hold the picture day 26 October 2019. We will book Edge Imaging for 26 Oct 2019.
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- **Action:** P&P Update - Proposal
- **Discussion:** See Annex C; the P&P proposal will be looked at as the board believes there should be other options such as getting permission and standards etc. This will be revisited at the next meeting.
- **Action:**
- **Discussion:**
- **Action:**
- **Discussion:**

E-Mail Votes

There were no e-mail votes.

Deferred from last Meeting:

Banquet for 2020 or status quo

Deferred to Next Meeting:

Ice Cost Analysis

Motion to adjourn by: Shawn Swayze

Seconded by; Erin Noble

Motion Carried.

Meeting Adjourned - 8:49 pm

Appendix A
Financial Reports

Caledonia and District Minor Hockey Association
Profit and Loss
May 1 - September 9, 2019

	Total	Budget
INCOME		
4200 Registration	195,017.08	220,000
4240 Sponsorships/Donations	8,082.22	9,000
4300 Rep Tryout Fees	7,075.00	9,000
4310 Other Income	40.00	0
4320 Team Extra Ice Payments	506.24	14,000
4500 Challenge Cup Tournament		
4505 Tournament Registration- Challenge Cup		26,600.00
4507 Challenge Cup - Sponsorship Revenue		200.00
4550 Other Expense Challenge Cup		-271.20
Total 4500 Challenge Cup Tournament	\$ 26,528.80	28,000
4800 Player Development	4,760.00	11,000
Total Income	\$ 242,009.34	
GROSS PROFIT	\$ 242,009.34	
EXPENSES		
5050 Bookkeeping Fees	211.32	600
5060 Awards & Trophies	113.00	1,600
5080 Bank Fees	2,322.91	7600
5081 QE Fees	885.95	5700
Total 5080 Bank Fees	\$ 3,208.86	
5100 Team Parties	1,439.11	5700
5200 Ice Rental - Hockey	6,977.34	202
5220 Ice Scheduler	3,000.00	6000
5225 Registrar	1,000.00	6000
5230 Referee Scheduler		
5235 Other Miscellaneous Service Cost	180.80	0
Total 5230 Referee Scheduler	\$ 180.80	
5260 Office Expense	1,805.10	500
5270 Website	1,197.80	1700
Total 5260 Office Expense	\$ 3,002.90	
5280 OMHA Fees	26,304.95	26000
5380 Referees	675.00	26000
5390 Registration Expense	2,750.00	0
Total Expenses	\$ 48,863.28	
PROFIT	\$ 193,146.06	

Annex B Picture Day

My name is Ted Woo and I am the owner of a well-established Canadian photography company that offers **team & individual photos** for sports organizations.

We also provide **tournament photography** services with convenient online sales through our GETmyPHOTOS.net webstore.

We have covered many large scale events and tournaments. Our largest event is the Volleyball Canada Nationals. In 2019 it was held in Toronto with over 400 teams from across Canada participating. There were 26 games played every hour over a 14 hour day. For 6 days straight. We captured 128,351 images that totaled over 1 terabyte of data. Every game was cataloged and uploaded to a tournament specific gallery within one day of the event finals. Five photographers, three salespeople, over 4,000 players!

We would like to submit a formal proposal for your league's consideration.

What we can offer is a finished product which is much more modern than what the competition offers. We utilize an electronic roster barcoding system and photograph each player individually to create our team photos. There is no need for an entire team to be photographed at the same time. Players can drop by at their convenience and large families can make one trip to get all their kids photographed in one session.

Hockey samples:

<http://events.pictureday.ca/p682822401>

Sample order form with custom league backgrounds:

http://pictureday.ca/pdf/picture_day/2018_KentCobras_Picture_Day_Web.pdf

Our recent tournaments:

<http://getmyphotos.net>

Feel free to contact me directly at [519-636-8290](tel:519-636-8290) or reply to this email for any specific enquiries.

We are official league and tournament photographers for over 40 associations.

Best regards,

Ted

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Ted Woo
President & CEO

Picture Day Photography

Toll-Free: [855.999.3001](tel:855.999.3001) ext. 101

Direct Line: [226.721.0411](tel:226.721.0411)

SMS: [519.636.8290](tel:519.636.8290)

Web: www.pictureday.ca

About Us: [Video](#)



Annex C
P&P Update

P&P Update

Section 15: Caledonia Thunder Logo

The Caledonia Thunder logo is authorized for use for teams to purchase warm up suits, shorts, t-shirts, hats, jackets and other approved items from the board. The logo should not be used to purchase items that will be used for team fundraising. As the Caledonia Thunder logo is an association logo, any fundraising, using the printed logo on various items, other than those listed above, should directly benefit the Association as a whole and not just a single team. The logo can be used on promotional flyers and tickets to promote other team fundraisers, i.e dances, bottle drives, raffles.

Caledonia and District Minor Hockey has allowed the use of the logo to the local sports store as the local sports store is a sponsor of CDMHA and currently, the Board is not purchasing merchandise for sale to the members.